

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**6:00 pm Executive Session – 6:30 pm Regular School Board Meeting**  
**Tuesday, March 6, 2012**  
**McLain School – Rockland**

1. The meeting was called to order and a quorum was declared at 6:00 pm. Darryl Sanborn and Loren Andrews were excused absent.

*It was moved by Tess Kilgour and seconded by Sally Carleton to go into Executive Session to discuss collective bargaining and personnel matters. Motion carried unanimously.*

*Executive Session entered at 6:02 pm. Return to public session at 6:35 pm. Brian Messing was excused absent. Loren Andrews was in attendance.*

2. The Pledge of Allegiance was conducted.

3. Adjustments to the Agenda:

*The Chair recommended the following adjustments:*

- Move Item 10, f. Approval of Field Trip to the next item on the agenda.

4. Business Items

- f. Approval of Field Trips:

(1) Oceanside High School Key Club to Springfield, MA, on April 13 – 15.

*It was moved by Sally Carleton and seconded by Tess Kilgour to approve the field trip. Jane Thompson, Key Club Advisor, noted seven members will be attending and they will be riding down with the Hermon and Orono clubs. There are about 40 members that do over 40 community service projects a year. Motion passed unanimously.*

5. Public Participation: Citizens are welcome to speak to matters before the Board (up to 30 minutes total):

- Audrey Buffington – asked what specific shortfalls are in the budget, inquired how eliminated ARRA money will be handled, and expressed her concerns with standards-based grading and education (LD 1422).

6. Educational Presentation – **Oceanside High School Evaluation Plan – Initial Overview**  
Neal Guyer, Tom Forti, Larry Schooley, Jim Leonard, Joseph Knight

*Mr. Guyer detailed the history of RSU 13 and noted the five goals of the program evaluation. Mr. Forti presented an overview on the target area results. He noted a survey developed by Dr. Tom Wright. Mr. Schooley focused on following students' progress over time, using the class of 2016 (this year's current 8<sup>th</sup> graders). Mr. Forti spoke on graduation and secondary enrollment rates. Mr. Leonard reviewed the breakdown of activities and participation by season. Mr. Guyer thanked Mr. Knight for his contribution to the presentation by compiling the data. Craig Kesselheim has been helpful in facilitating this process.*

7. Communications

*There were none.*

8. Consent Agenda

- a. Approval of Minutes of Regular Meeting of February 2, 2012.
- b. Appointment of coaches who are not regular employees
  - (1) Eric Nelson as Oceanside High School West 7<sup>th</sup> Grade Girls Softball – Spring 2012
- c. Adoption of Policies in Second Reading
  - (1) 2.13 Harassment & Sexual Harassment of Students

*It was moved by Tess Kilgour and seconded by Sally Carleton to approve the Consent Agenda as presented. Motion carried unanimously.*

9. Reports

- a. Report of the Interim Superintendent & Business Manager

*Neal Guyer – final report for challenge for educational research materials; provided a copy of staff newsletter; March 16 was a busy workshop day for teachers and Ed Techs; retirement on 2/29/12 by Bill Leonard, OHS/E Librarian since 9/1/87; Many Flags forum on 3/29 at Samoset. Dick & Su Johnson and their art students were thanked for their display in the conference room.*

*Scott Vaitones – reviewed the Special Ed budget shortfall; noted the General Fund is not being overspent; a copy of the audit is available tonight and will be on next month's agenda; explained Fund Balance and those amounts committed to specific obligations.*

<b>Audited Fund Balance - 6/30/2011:</b>	\$	2,161,820
<u>Designated uses of Fund Balance - 7/1/2011:</u>		
Fund Reserve Account	\$	(200,000)
Revenues Source from Current Budget	\$	(361,341)
Start of Teacher Summer Accrual Fund	\$	(381,831)
<b>Available Audited Fund Balance - 6/30/2012:</b>	\$	1,218,648

- b. Report of the Chair

*Recognized artwork by Dick & Su Johnson class at Oceanside High School East.*

- (1) RSU 13 Strategic Planning Process

*Reviewed attendance at 2/29 forum at OHS/E, gave overview of event, questions asked at event are on RSU website as Survey Monkey.*

- (2) RSU 13 Superintendent's Search Process

*Survey will be on website by 3/12 to determine the qualities being sought for a Superintendent; there will be two other forums - 3/13 at O/E and 3/14 at O/W, from 630p-830p; seventeen have requested applications; deadline is 3/15; advertising was reviewed.*

10. Business Items

- a. Approve the Nomination of Kathleen Straka, School Nurse

*It was moved by Tess Kilgour and seconded by Sally Carleton to approve the nomination as presented. Motion passed unanimously.*

- b. Approve Extension of Administrator Contract through July 31, 2015:
  - (1) Mary Alice McLean, Principal of Gilford Butler School and St. George School  
*It was moved by Loren Andrews and seconded by Don Choquette to approve the extension of the Administrator Contract. Motion passed unanimously.*
- c. Approval of Non-Aligned Salary Agreements through June 30, 2015:
  - (1) Scott Vaitones, RSU 13 Business Manager
  - (2) Scott Hall, RSU 13 Maintenance Director
  - (3) Bruce Johnson, RSU 13 Technology Director  
*It was moved by Loren Andrews and seconded by Carol Bachofner to approve the Non-Aligned Salary Agreements as presented. Motion passed unanimously.*
- d. Approval of Collective Bargaining Agreements:
  - It was moved by Tess Kilgour and seconded by Sally Carleton to accept and ratify the contract between the RSU 13 and the Teamsters Local #340 Custodial Unit. Motion passed unanimously.*
  - It was moved by Carol Bachofner and seconded by Sally Carleton to accept and ratify the contract between the RSU 13 and the Teamsters Local #340 Bus Drivers Unit. Motion passed unanimously.*
- e. Approval of Draft Policies in first reading
  - (1) 1.04 School System Commitment To Standards For Ethical And Responsible Behavior
  - (2) 5.20 Student Transportation Services
  - (3) 4.17P Professional Staff Evaluation Procedure  
*It was moved by Tess Kilgour and seconded by Don Choquette to accept the draft policies in first reading. Motion passed unanimously.*
- f. Approval of Field Trips:
  - (1) Oceanside High School Key Club to Springfield, MA on April 13<sup>th</sup> – April 15<sup>th</sup>  
*(address previously)*
- g. Accept for distribution the temporary new RSU 13 Brochure  
*It was moved by Tess Kilgour and seconded by Don Robishaw to accept the brochure as a work-in-progress district representative. Tess thanked Ben Tripp for his contribution. Motion passed unanimously.*

## 11. Committee Reports and Upcoming Meetings

- a. Activities: Chair Esther Kilgour reported that the committee did not meet in February due to a scheduling conflict. The next meeting will be at 4:30 pm on March 8.
- b. Curriculum: Chair Sally Carleton reported that the committee met on February 16. The next meeting will be at 5:40 pm on March 15.
- c. Facilities & Transportation: Chair Greg Hamlin reported that the committee met on February 7 and March 6. There will be a special meeting at 6:00 pm on March 19 and the next regular meeting will be at 6:00 pm on April 3.
- d. Finance & Insurance: Board Chair Greg Hamlin reported for Chair Brian Messing that the committee met on February 9. The next meeting will be at 6:00 pm on March 13.

- e. Policy: Chair Esther Kilgour reported that the committee met on February 21. The next meeting will be at 3:00 pm on March 20.
  - f. Technology: Chair Loren Andrews reported that the committee met on February 16. The next meeting will be at 6:00 pm on March 22.
  - g. Mid Coast School of Technology: Chair Bill Pearce reported that the committee met on February 29. The next meeting will be at 7:00 pm on March 21.
  - h. Many Flags/One Campus: Chair Loren Andrews reported that the committee met on February 13. The next meeting will be at 5:00 pm on March 12.
12. Adjournment: *It was moved by Tess Kilgour and seconded by Sally Carleton to adjourn at 8:53 pm.*

The Next Regular Meeting of the RSU 13 School Board will be  
Thursday, April 5, 2012, at 6:30 pm